



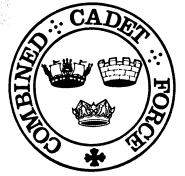
CATERHAM SCHOOL COMBINED CADET FORCE

Harestone Valley Road, Caterham, Surrey CR3 6YA

Tel: 01883 335 061

Fax: 01883 347 795

Email: ccf@caterhamschool.co.uk



Contingent Commander: Wing Commander K M Bage BSc (Hons) MBA MCIM RAFVR(T)

Parents/Guardians

Our reference: ASFD/0314

Date: 28 January 2015

ARMY SECTION FIELD DAY - VISIT TO THE SMALL ARMS SCHOOL CORPS ARMOURY AND RANGE, THURSDAY 05 MARCH 2015

General

1. The above Field Day will comprise of a visit to the Small Arms School Corps Armoury in Lydd Camp. The purpose of the visit is to provide Cadets with an insight into Military Weapon Systems. After lunch there will be an opportunity for Cadets to undertake a marksmanship training exercise on the DCCT Range.
2. This trip is open to all of the Army Section on a voluntary basis up to a maximum of 25 Cadets.

Aim

3. The aim is to provide an opportunity for cadets in the **Army Section** to further their experience of military life and to gain a closer look at the role of the Small Arm School Corps within the British Army.

Administrative details

4. Administrative details are as follows:

Parade: 0800 hrs Thursday 05 March 2015 at CCF Headquarters

Dress: Combats including smock

Kit: Small bag (a packed lunch will be provided)

Transport: Military coach

Return: Approximately 1730 hrs

Cost: Nil

Numbers: The trip will be limited to a maximum number of 25 Cadets on a first come first served basis.

Parental Consent Forms

5. Signed hard copy Consent Forms **MUST** be returned to the CCF Office by **Wednesday 25 February 2015**.

Insurance

6. Cadets are advised that they bring valuables at their own risk. Cadets are covered for trip insurance with HSBC School Journeys Insurance Policy. This policy also includes cadets' personal possessions – these are covered for loss/damage under the School's Insurance travel cover with HSBC Insurance Brokers Limited.

School Work

7. As this Field Trip will involve the Cadets missing a day's lessons, it is expected that they will see their subject teachers **beforehand** to organise class-work and prep which needs to be caught up.

Discipline

8. Whilst all events are organised and managed by the Contingent Staff, there will be occasions when the direct supervision will be provided by the senior pupils of the Unit. Consequently the highest standards of behaviour are expected at all times.

Briefing

9. A briefing will take place after CCF Final Parade on Wednesday 04 March 2015.

Queries / Emergency contact numbers

10. The point of contact for all matters concerning this Field Day will be Lt North at alanna.north@caterhamschool.co.uk or on CCF evenings, or Capt Wilkinson at Gordon.wilkinson@caterhamschool.co.uk

Emergency contact number during the day of the trip will be Capt Wilkinson on 07582 542073.

[Original Signed]

G M WILKINSON
Capt
OC Army Section
For Contingent Commander

Distribution:

All Army Section Cadets



CATERHAM SCHOOL

PARENTAL CONSENT FOR SCHOOL DAY TRIP

Trip Description: **CCF ASFD VISIT TO THE SMALL ARMS SCHOOL CORPS ARMOURY AND DCCT RANGE**

Date: **05 March 2015**.....

Trip Organiser: **Capt G M Wilkinson / Lt A North**.....

I accept the School's offer to take my son/daughter on the above journey, and agree to their taking part in all activities described in the information sheet. If applicable, I agree to the cost of the trip being added to my School bill.

Name of studentForm.....

I agree to authorise any member of staff during the course of the trip to approve such medical treatment for my son/daughter as is deemed necessary in any emergency or upon the advice of a qualified medical practitioner.

Any medical condition from which my son/daughter is suffering, to my knowledge, is described in a separate letter attached to this form, which also sets out any special medical requirements (such as drugs or other treatment) which may be required. The letter should both authorise staff to administer medicines and state appropriate dosage and frequency.

Please note that the School cannot take responsibility for any existing ailment about which the School was not informed explicitly on this consent form.

Letter attached: YES / NO

Signed
(Parent/Guardian)

Print Name

Date

Emergency contact number

Information on the school's Policy for Welfare, Health & Safety on School Trips can be found on the website at www.caterhamschool.co.uk